

A young girl with blonde hair in a ponytail, wearing a red soccer jersey and shorts, is dribbling a soccer ball on a grass field. The background is blurred, showing other players and spectators. The text 'EAST SURREY GIRLS FC' is overlaid in white, bold, sans-serif font.

EAST SURREY GIRLS FC

GRIEVANCE AND DISCIPLINARY CODE





GRIEVANCE CODE

In the event that any members feels that he or she has suffered a grievance in any way, or that the club policies, rules or codes of conduct has been broken the following procedure below should be followed by the complainant.

Stage 1: They should report the matter to the Club Secretary or any other member of the committee.

The report should include:

- a. Details of what, when and where the occurrence took place.
- b. Any witness statements and names.
- c. Name of any others who have been treated in a similar way.
- d. Details of any former complaints made about the incident, date, when and to who made.
- e. A preference for a solution to the incident

Stage 2: Two Committee members will be appointed to independently investigate and deal with the report and compile a written report of the findings.

Stage 3: The Club's Management Committee will sit for any hearings that are required or requested.

DISCIPLINARY CODE

In the event that any member feels that he or she has suffered discrimination in any way, or that the club policies, rules or codes of conduct has broken the following procedure the below should be followed by the complainant.

Stage 1: They should report the matter to the Club Secretary or any other member of the committee.

The report should include:

- a. Details of what, when and where the occurrence took place.
- b. Any witness statements and names.
- c. Name of any others who have been treated in a similar way.
- d. Details of any former complaints made about the incident, date, when and to who made.
- e. A preference for a solution to the incident

Stage 2: Two Committee members will be appointed to independently investigate and deal with the report and compile a written report of the findings.

Stage 3: The Club's Management Committee will sit for any hearings that are required or requested.